



GENERAL INFORMATION AND GUIDELINES

- Location approval is NOT guaranteed, all requests must be submitted by SUBTA to the Sheraton Meeting & Event Manager for hotel leadership consideration and approval.
- There is NO branding allowed on the lobby level of the hotel with the exception of the digital columns and front desk monitors.
- Sponsor must submit all final artwork to SUBTA and the Sheraton Meeting & Event Manager, prior to production to obtain final approval.
- All installation and removal must be done based on the timeline approved by Sponsor, SUBTA & The Sheraton Meeting & Event Manager
- Sponsor is responsible for any and all damage /cleaning as the result of any residue left behind.
- All charges will be billed by SUBTA directly to the sponsor.
- Charges listed in the document are for space use only and do not include any production and installation / removal fees.
- Price for FedEx printing services is \$20/sq ft.







Branding Fee: per column / per day

DOES NOT include cost of graphics production



DIGITAL COLUMNS AT FRONT DRIVEPlease see your event manager for instructions and programming fees.

Note: There are 2 digital columns





Branding Fee: per column / per day

DOES NOT include cost of graphics production



MONITORS AT FRONT DESK
Content must be submitted in pdf format for portrait presentation.

Note: There are 2Monitors





Front Desk Restaurant Atrium



2ND FLOOR HOTEL HALLWAYFrom Elevators to Skybridge and Ballroom

118"w X 89"_H

Note: Various open wall space for branding



2ND FLOOR HOTEL HALLWAYFrom Elevators to Skybridge and Ballroom

Note: Various open wall space for branding





2ND FLOOR SKYBRIDGEFrom Hotel before Skybridge and Ballroom

Note: 13 Windows each side





2ND FLOOR SKYBRIDGEFrom Hotel Entering Ballroom

Note:





Branding Fee: per door / per day



1ST FLOOR DALLAS BALLROOM - ABOVE DOORS Ballroom Pre-function Space

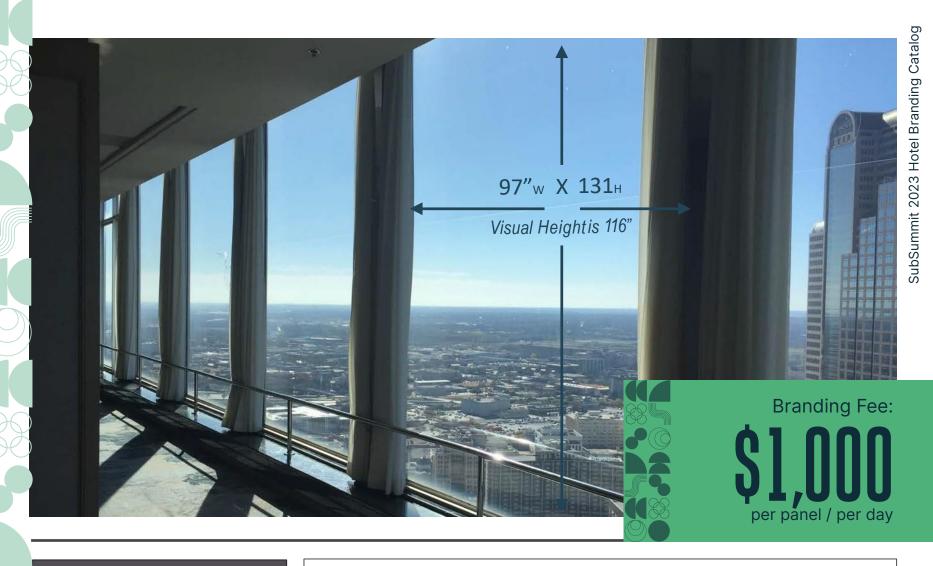
Note: 8 Total Doors



1ST FLOOR DALLAS BALLROOM - ABOVE DOORS Pre-Function Space Entering Ballroom

Note: 1 Large wall in the center of Ballroom Entrance

SubSummit 2023 Hotel Branding Catalog





38TH FLOOR OF HOTEL - CHAPARRAL WINDOWSOutside of Elevators in Foyer Space (13 Total Windows)

Note: 1st Window 6'11"w and Access Windows 46.5"wX 101"h



Retaining Walls (between escalators)

Escalator Glass (between escalators)

Escalator



2ND FLOOR LONE STAR BALLROOM - RETAINING WALL

Ballroom Pre-function Space

Note: All 34" high. Can be single or double sided